

My Interactive Learning Space™

Easy to Use. Big Savings.

My Interactive Learning Space™ is an easy, affordable method for delivering and tracking employee training. Your employees have immediate access to an entire library of general courses and also the option of viewing custom content. For a minimal cost your entire organization can become trained at their own pace and in a setting that is comfortable for them.

The entrance to your online library is a link on your Intranet site. Your entry page links directly to *My Interactive Learning Space™*.

- No software to install
- No hardware to install
- No computer staff needed
- No other client has access to your database, content folders, or any aspect of your installation. Automatic stealth mode renders the server virtually invisible to potential intruders.



For more information, please contact Interactive Learning Consultants, Ltd. at 330-622-8723 or Info@InteractiveLearningConsultants.com or visit us at www.interactivelearningconsultants.com.

Saves Time & Money

It's been studied and proven time after time; taking an online learning course reduces training time by 40% vs. a classroom setting. Savings are also realized in instructor salaries / fees, training materials, room rentals, traveling and meals.

Increased Retention

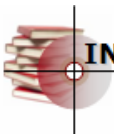
People learn at different rates and have different knowledge levels. In a classroom setting, some students feel overwhelmed while others are bored. Online learning is self-paced resulting in higher knowledge retention.

Immediate Access

When your courses are hosted on *My Interactive Learning Space™*, you can be up and running on every computer in your organization within one day!

Convenience

Anytime, anywhere, your employees can log on to the internet or your company intranet site, they can access *My Interactive Learning Space™*. Online learning can be combined with classroom training for those topics that require it - the LMS tracks registration and completion of classroom and offsite seminars.



MY INTERACTIVE LEARNING SPACE

Providing Results with E-Learning

Student Login Page

After you log in, your student menu will be displayed, providing access to all the features and courses for which you have authorization.



Student User Name and Password

Login

Enter Unique ID:

Password:

Login Now

Clear

Forgot your password?

Option of English or Spanish.

Choose a Language: English | Español

Student Home Page



MY INTERACTIVE LEARNING SPACE

Providing Results with E-Learning

Student Home Page - Brandon Jensen

STUDENT: BRANDON JENSEN

Tuesday August 28, 2007

Your Company Name

ABC

Tools

Learner

News & Updates

E-mail Admin

General

Home

Calendar

Daily Tasks

Personal Profile

Logout

Classes - Currently Enrolled

Enter Info

Analyzing Performance Problems	▶	i
Career Development	▶	i
Coaching For Improved Performance	▶	i
Employee Development Planning	▶	i
Hiring The Best Call Center Agents	▶	i
Managing and Communicating Change	▶	i
Sales Prospecting	▶	i
Seven Lessons to Learn From Great Salespeople	▶	i
Travelling Safe When On International Business	▶	i

Classes The Employee has been enrolled in.

Classes - Completed

Enter Info

Conducting Effective Meetings	▶	i
How To Double Your Sales Appointments In Half The Time	▶	i
Surviving Burnout	▶	i

Classes The Employee has completed.



Course: Coaching For Improved Performance **Main Course Page** Student: Brandon Jensen

Course Tools
View Gradebook View Course Guide

Navigate through the course material by clicking on the individual section links below.

The events on your class menu below are presented below in the proper sequence. An item that is not a link is not accessible until you complete the item before it.

Content	Type	Status
How much do you know?	Pre-Test	✓
Coaching for Improved Performance	Section	✓
How much did you learn?	Post-Test	☐

Key
 ✓ - Complete
 ☐ - In Progress
 ☐ - Not Started

Pre and Post Test for every course!

Status of completion

By clicking on the Notes tab, the student can take notes during the course, print off and use as a reference at a later date.

Main Notes Page

Class Notes - Brandon Jensen -- Coaching For Improved Performance

By Date
 By Subject

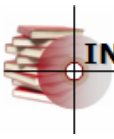
Add A Note

Subject: or Enter New Subject

Heading:

Note Text:

Save Download



Features

Membership Plans

Membership allows access to *My Interactive Learning Space*™ 24 hours a day, 7 days a week, 365 days a year! Interactive Learning Consultants, Ltd. offers 3 plans to meet your needs.

- Basic Library Plan* - For clients who do minimal training and have a smaller employee base. The Basic Library Plan provides access to your choice of 3 courses.
- Deluxe Library Plan* – Provides the flexibility of two options: pre-paying quarterly or pre-paying annually for unlimited access to all general and custom courses in the library.

Employees can be trained for less than you would pay for a training manual!

* See cost sheets for further explanation of the plans.

Content

Fortune 500 professional technical writers develop content for *My Interactive Learning Space*™. Then our professional content developers (with a combined 60 years in adult learning theory for major U.S. companies) bring the content “to life” on your computer screen.

Anyone can create a PowerPoint presentation or learn how to use elearning development software – it looks great, it has fancy “moves” – but do your employees walk away with more knowledge than when they sat down?

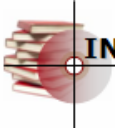
That’s what makes *My Interactive Learning Space*™ the best choice.

Customer Service

At Interactive Learning Consultants we know the meaning of customer service. Making sure our customers are happy and have what they need is our commitment to you. Our customers tell us that one of the reasons they do business with our company is our quality of product and outstanding customer service. We plan to provide the same level of service with the company’s best, new product *My Interactive Learning Space*™.



Feature	Description/Benefit
Hosting	<p>Interactive Learning Consultants maintains and supports the hardware and software for your training site. No server space or software are needed and no client-side "plug-in" is required.</p> <p>Benefit! Save time and money by not having to pay an employee to manually keep track of employees' training (mandatory or developmental). No need for the resources or the budget to purchase a costly Learning Management System.</p>
Communication	<p>First the employee registers for the course. The registered course will then display on the employees personal training page and finally moves to the completed courses section once the employee has passed the course. An email notification/reminder is also an available option.</p> <p>Benefit! Employee notification, sign up and verification of training is costly and time consuming. With <i>My Interactive Learning Space</i>™. The employee responsible for these training tasks will be available for other work.</p>
Training Records and Reporting	<p>Employee training records are accessible on line and can be manipulated into various reports for viewing by authorized personnel. Eight standard reports are available including, reviewing enrollment in a particular class, performance of tests against passing scores, test attempts and scores, course evaluations, item analysis and training effectiveness. Creation of custom reports is also an option.</p> <p>Benefit! Reports can be run instantly and data made available as soon as you receive a request.</p>
Companion Documentation	<p>Learning aids, user guides or any other documentation that you want the employee to refer to or print off for later viewing can be housed within the LMS as part of the course documents. Only one hard copy of materials needs to exist. The learner can print off the most recent version as needed.</p> <p>Benefit! Saves time, money and ensures the most recent version of documentation. Saves mounds of paper and copier time!</p>



Courses

New Courses Added Weekly

All courses can be purchased for a one-person, one-time use.

Course	Description
Business Skills Curriculum	
Building Rapport Using Effective Communication Skills	Under Development!
Career Development	Utilizing strategies and models, Career Development is a course for those who are responsible for others career development, but also contains some valuable information for those looking for ideas around their own career development.
Conducting Effective Meetings	If you a person who typically is not responsible for conducting meetings but has been assigned this task, this course is for you. It covers everything from determining your objectives to following up after the meeting. It will help you to facilitate meetings that are professional and organized and teaches you to conduct a meeting that is efficient and stays on topic which results in your participants being away from their daily tasks for the least amount of time (a good companion course is Facilitating Meetings).
Facilitating Meetings	Under Development!
Organizational Skills	Under Development!
Performance Planning	Under Development!
Providing The Ultimate Administrative Support	Under Development!
Traveling Safe While on International Business	Learn how to reduce your risk of theft and assault when on international business trips. How to avoid other common international problems such as pickpockets and being followed. Learn how to confront someone who is following you. This is good material for traveling within the United States also.

Course	Description
Customer Service Curriculum	
Hiring The Best Call Center Agents	Discusses the three types of call center agents. Provides the knowledge and skills needed to hire top performing call center agents which will reduce your turnover, raise productivity and lower your absenteeism rates.
Improving Your Results With Active Listening	Under Development!
Leadership Essentials Curriculum	
Change Management	Under Development!
Coaching For Improved Performance	Today's environment is moving away from the traditional management style to that of a coaching style . This course provides a hands-on approach to learning how to coach using one of your employees. At the end of the course you will have a completed Coaching Sheet to utilize .
Employee Development Planning	This course is for anyone who is responsible for creating development plans for employees. Typically when an employee needs to improve in an area, we send them off to a seminar or training session - but there are other options which are discussed in this course. In addition, common learning blocks are discussed as well as competency needs .
Giving and Receiving Feedback	Under Development!
Managing and Communicating Change	Assists you with creating successful change in your workplace by reviewing the key principles for managing and communicating change and effective communication strategies.
Things To Think About Before The Interview	Under Development!

Course	Description
Productivity Curriculum	
Analyzing Performance Problems	Analyzing Performance Problems will help you identify if the difficulties you are having with an employee are performance issues , or a deficiency in their knowledge of the job . This course will take you through different situations and the problem -solving techniques that may be used to find the best solution .
Developing Assertiveness	Under Development!
Managing Your E-Mail	Under Development!
Number Skills	Under Development!
Professionalism In The Office	Under Development!
Proofreading	Under Development!
Punctuation	Under Development!
Surviving Burnout	Be able to recognize the signs of job burnout and more importantly understand what contributes to it. Acknowledge the factors that cause you stress and Know what to avoid.
Sales Curriculum	
How To Double Your Sales Appointments In Half The Time	Discusses the not so "obvious" concept of how doubling your sales appointments will double your revenue and how "Powerful Routines" result in the highest ratio of success. Covers the six major "Sales Prospecting Errors" that lead to low sales appointment success.
Sales Prospecting and A Targeted Selection Process	Strategies using a targeted selection process . This course teaches a "Top-down" approach to sales and discusses systems to raise your competency ratios and your performance efficiencies.
Seven Lessons To Learn From Great Salespeople	Understand how even those of us who are not in an "official" sales role are in sales, and how to apply the seven lessons at whatever you do. Quickly build and maintain strong relationships using the seven lessons presented in the course. Make better decisions to reach your goals.
The Art of Closing	Under Development!
Your First Sales Appointment – What Is The Objective?	Under Development!



My Interactive Learning Space™

Convert current:

- PowerPoint Presentations
- Sales Presentations
- Classroom Training
- Word documents / Manuals
- Policy / Procedure Manuals
- PDF documents
- HTML

Supports:

- Audio (WMA, WAV, MID, RMI, AU, MP3, AIFF)
- Video (WMV, AVI, MOV, MPG, MPEG, ASF, RM)
- Shockwave, SWF, JAVA, Javascript, ASP, JSP, PHP, Coldfusion



For More Information

Contact Interactive Learning Consultants, Ltd. at 330 -622-8723 or visit us online at www.interactivelearningconsultants.com